



144 Butte St.
Crescent City, CA 95531
www.ccfoursquare.org

MINISTRY DESCRIPTION YOUTH & YOUNG ADULT PASTOR

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The Youth & Young Adult Pastor partners with the church's Pastoral Leadership Team to disciple the people of Crescent City Foursquare Church and to fulfill the church's vision and mission.

The Youth & Young Adult Pastor serves as a spiritual leader and role model, and especially leads the Youth Leadership Team, which directs the discipleship groups and other ministries designed for middle and high school students at CCFC. They also disciple the youth and young adults - directly and indirectly. The discipling of the youth is accomplished in partnership with their parents or caregivers.

ORGANIZATIONAL RELATIONSHIP

The Youth & Young Adult Pastor will report directly to the Lead Pastor for spiritual and ministry guidance. They meet approximately weekly especially for debriefing, strategizing and implementing.

WORK WEEK

Full time: 48 hours

Day off: TBD

Salary: See Salary Schedule

SPECIFIC DUTIES & RESPONSIBILITIES

Partners with the church's pastoral leadership team and coordinates with the entire staff to assist in fulfilling CCFC's mission and vision.

- Actively participates in the Pastoral Leadership Team meetings, engages in staff development, and assists with the implementation of decisions as needed.
- Participates in church service each weekend.
- Coordinates with and encourages all of CCFC's ministry leaders and ministries.
- Participates in the "all-ministries" events at CCFC as requested.
- Promotes our youth ministries, educating the pastoral team and entire church about the hopes, concerns and needs of youth in the local church and community.

Partners with parents to assist in creating healthy families for their youth.

- Builds a Parents Team that meets at least quarterly as a resource, sounding board, prayer partnership and parental voice into the direction of the youth ministries.
- Leads parent meetings at which parents can learn about opportunities for improving their parenting skills, interact with the Youth Ministries Leadership Team and ask questions concerning their children.
- Provides frequent communication to the parents in a variety of forms.

Selects, trains, releases and leads a Youth Ministries Leadership Team, which is responsible

for CCFC's ministries designed for middle and high school students.

- Selects leaders with an adequate adult to youth ratio.
- Trains leaders to fulfill the various ministry roles (for example, Middle School Coordinator, High School Coordinator, Small Group Leaders Coordinator, Small Group Leaders, Parent Coordinator, Games Coordinator, Event Coordinator and Security).
- Releases the leaders into effective ministry and then provides support and oversight.
- Meets frequently (e.g., weekly) with ministry leaders to provide communication, direction, and accountability to fulfill the team's mission and vision.

Ensures accurate reporting and financial integrity in the youth ministries.

- Submits attendance reports weekly before the deadline set by the church administrator.
- Proposes to the Pastoral Team an annual budget for youth ministries.
- Closely monitors income and expenses to stay within the budget.
- Provides fund raising opportunities (fireworks booth) for activities such as camps, coordinating with the Pastoral Team and reaching beyond our church body as well as within.

Oversees midweek and weekend large and small gatherings to encourage intentional discipleship.

- Stays aware of best practices and effective resources, including curriculum which connects with parents, through continuing education classes or events and training opportunities (e.g., conferences).
- Ensures our children's safety policy provided by the Foursquare National Church Office is observed in all youth ministries.
- Strategizes, develops and implements a youth ministry which *intentionally* makes disciples who at least:
 - Exhibit their own relationship with God in word and practice, especially by having daily devotions and employing other spiritual disciplines.
 - Worship God personally and with the believing community.

- Both submit to biblical authority and the leadership of the Holy Spirit.
- Value parental and intergenerational mentoring and supportive relationships (e.g., have mentors available for youth).
- Build a foundation that will help them stay with Jesus beyond high school and begin to provide leadership for others (e.g., be a part of a leadership team of youth within our youth ministries).
- Make disciples especially (but not exclusively) among their peers in their homes, schools, neighborhoods, sports activities, and other spheres of influence.
- Express a concern for the poor, social justice and world missions with hands on activities (e.g., a mission trip, community service).
- Serve others in some practical way.
- Have fun (e.g., laugh, participate in games).
- Establishes an environment in which the youth leadership team work together to:
 - Ensure all youth with their parents or guardians are received with value and joy.
 - Provide meeting rooms that are safe, fun, and filled with God's love.
 - Answer common questions in meetings and events.
 - Ensure families leave activities with the feeling that they are loved, well cared for, and a part of our Crescent City Foursquare Church family.
- Develops one or more worship teams for the larger gathering(s).
- Directly and indirectly provides Spirit-directed, creative and effective messages to challenge, inspire and disciple.
- Provides outreach and community events for youth.
- Directly and indirectly connects with students during the week (e.g., for lunch on campus, during extracurricular activities, in times of crisis, etc.).
- Oversees the provision of effective and timely communications for church staff, youth leaders, parents or caregivers, youth and the church as a whole using the most cost-effective resources (fliers, email, website, bulletin, newsletter, calendar, bulletin board, etc.).
- Possibly speak during weekend services.

Provides events such as camps, retreats and outreaches that encourage faith, commitment, and community in the lives of the youth.

- Ensures summer and winter camps that augment our discipling mission when possible.
- Coordinates with events provided by Foursquare as they benefit our church.
- Keeps costs for camps to a minimum and oversees relevant fund raising (e.g., fireworks booth, sales).

Partners with other youth and young adult ministries in our community when it is beneficial to our community.

- As it benefits the church and greater community, commits to being active in local youth networks.
- As it benefits the church and greater community, partners with para-church organizations (e.g., Christians Athletic Association).

Maintains and upgrades the youth facility.

- Keeps the youth facility clean and inviting, a facility that encourages parents to trust our youth ministry.
- Upgrades the facility.

Participates in special projects.

- Cooperates with the Lead Pastor and resources others to complete any special projects.

OTHER DUTIES

Other duties will be assigned by the Lead Pastor in coordination with skills and gifts to maximize the overall efforts of the Pastoral Leadership Team.

PERSONAL RESPONSIBILITIES

- Abides by CCFC's Leadership Standards
- Acquires and Maintains a Foursquare License
- Becomes a Member of CCFC and adheres to the Membership Covenant
- Maintains God-ordained priorities
- Remains loyal to the mission, vision and staff of CCFC
- Always protects the unity of our church
- Makes disciples who become a part of CCFC's discipleship process